COMPREHENSIVE PLAN SUBMITTAL FORM

State Planning Office 184 State Street 38 State House Station Augusta, Maine 04333 287-8050

Con Title Add	I. Name of Municipality: Contact Person: Title: Address:				
Pho					
Addı	e where proposed plan will be aver ress: rs available for viewing:	ailable for public inspection:			
	Certification of Complete Subn	nittal			
	certify that:				
1.		ete plan in that it contains at least an inventory and analysis section, a lan, and an implementation strategies section;			
2.		oped with the intent of complying with the Comprehensive Planning t (30-A M.R.S.A. Section 4301 et seq.);			
3.	the proposed plan was develor requirements of Section 4324	oped in accord with the procedural and citizen participation l; and			
4.	a copy of the proposed plan 1 comment:	has been sent to the following regional council for review and			
Sign	atures:	.			
Chie	ef Elected Official	Chairperson, Planning Committee			
Print	ted/Typed Name	Printed/Typed Name			
Date		Date:			

COMPREHENSIVE PLAN SUBMITTAL CHECKLIST

(For Town)

1.	7 Complete copies of the Proposed Comprehensive Plan. Each plan must include an inventory and analysis section, a policy development section, a land use plan and map that designates growth and rural areas, and an implementation section. Each map or other graph shall be of sufficient scale and printing quality to allow it to be easily deciphered.
2.	2 <u>Copies of the Comprehensive Plan Submittal Form</u> a. Form . This form, which certifies that the submittal is complete and that the plan was developed with the intent of complying with the Act, is available from the State Planning Office.
	b. Index . Each plan must include an index that indicates where the plan addresses specific requirements of the Act. (A index form is available from the State Planning Office).
3.	Copy of Plan available for public inspection
4.	Copy of Plan sent to regional council
	Regional Council: Date Sent:

<u>Public Hearing on Proposed Comprehensive Plan</u> A public hearing must be scheduled on the proposed plan, although a public hearing on the comments from SPO and other State agencies is not required. Should an agency object to a plan based on such issues as natural resources, affordable housing, growth and rural areas, etc. it is particularly important that a hearing be held. By failing to discuss the objections in a public setting, the public participation process is subverted and voter approval for the plan and future land use management tools may be more difficult.

COMPREHENSIVE PLAN INDEX

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This index indicates where the proposed plan addresses the requirements of the Comprehensive Planning and Land Use Regulation Act (30-A M.R.S.A. Section 4326).

A. Population B. Economy C. Housing D. Public Facilities and Transportation E. Recreation F. Marine Resources (if applicable) G. Water Resources H. Critical Natural Resources I. Agricultural and Forestry Resources J. Historic and Archeological Resources K. Land Use L. Fiscal Capacity M. Summary of Findings Condition	equirements Inventory :	and Analysis Section
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